

# External Reporting Resources


## AGED CARE FUNDING INSTRUMENT (ACFI) REPORT

The *ACFI Report* provides a report on ACFI Question 5 Continence. This question relates to the person's usual assessed needs with regard to continence of urine and faeces. SIM™ manager can be used to complete the assessment checklist for the Continence Record from the SIM™ assessment data collected during a three-day Urinary and a seven-day Bowel assessment. The report reflects the resident's continence status at the time of the assessment.

**Set-up and access:** For information on how to access or set up External Reports, please refer to the resources available on Simavita's training website at the URL below.

**SQL Report Writer template file:** *2592\_01\_ACFI\_Report.rdl*

### Report use:

1. Select the  **ACFI Report** icon to open the report.
2. Select the Resident for whom to generate the report **Client ID**
3. Select the Assessment for which to generate the report **Assessment ID**
4. There is no need to select the Assessment Start Time, this will be updated automatically.
5. If required, change the Urinary Assessment Start time. This time defaults to the assessment start time and the ACFI report's urinary section is generated for the subsequent 3 day period. Changing this time may be useful to select a specific time period within the assessment period, particularly if the assessment was longer than 72 hours **Urinary Assessment Start**
6. If required, change the Bowel Assessment Start time. This time defaults to the assessment start time and the ACFI report's bowel section is generated for the subsequent 7 day period. Changing this time may be useful to select a specific time period within the assessment period **Bowel Assessment Start**
7. Click  to generate the report

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## Example report:

### ACFI 5 Continence - assessment Continence Record

Report Printed on: 24-Apr-2014  
Resident Name: Alice Lee  
Resident ID:  
Assessment Period: 15-Sep-2013 20:25 - 22-Sep-2013 20:24

Facility Name: Simavita Ltd  
Facility ID:  
Building Name: SIMAVITA  
Wing Name: West  
Room: 1



#### ACFI appraiser identification details

Appraiser Name:	Appraiser Profession:
Signature:	Date:

Code	Description
1	Incontinent of urine
2	Pad change for incontinence of urine
3	Pad has increased wetness
4	Passed urine during scheduled toileting

Code	Description
5	Incontinent of faeces
6	Pad change for incontinence of faeces
7	Bowel open during scheduled toileting

Urinary Record					Bowel Record							
Hour Starting @	15-Sep-2013	16-Sep-2013	17-Sep-2013	18-Sep-2013	Hour Starting @	16-Sep-2013	17-Sep-2013	18-Sep-2013	19-Sep-2013	20-Sep-2013	21-Sep-2013	22-Sep-2013
0:00		1	2		0:00							
1:00					1:00							
2:00		1			2:00							
3:00		1	1	1	3:00							
4:00				2	4:00							
5:00					5:00							
6:00		4	2,4	1,4	6:00	7				7	7	
7:00					7:00							
8:00					8:00							
9:00			4	1,2	9:00							
10:00					10:00							
11:00		4	4		11:00							
12:00				4	12:00							
13:00		2,2,4			13:00							
14:00					14:00							
15:00				1,2,3,4	15:00							
16:00		1	2,3,4		16:00							
17:00		1		1	17:00							
18:00		1			18:00							
19:00		1	1	2,3,4	19:00			7				7
20:00	1,4	1	2,3,4		20:00							
21:00	1		4		21:00							
22:00		1	1		22:00							
23:00	1	1,1			23:00							
# of Episodes	4	16	15	15	# of Episodes	1		1		1	1	1



For information on how to set up external reports on your SIM™ system and additional reporting resources, please go to <http://simavita.com/training/>

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See [www.simavita.com](http://www.simavita.com) for more information.